



United States Department of State

*Office of Foreign Missions  
Washington, D.C. 20520*

November 09, 2018

## **NOTICE**

### **Invitation to Decorate 2<sup>nd</sup> Annual OFM Holiday Tree**

OFM will decorate the Customer Service Center at the International Chancery Center with a holiday tree. Missions are invited to loan or donate an ornament, or other suitable decoration, to place on the tree as an opportunity for cultural exchange.

OFM requests that decorations exhibit cultural significance, as opposed to religious iconography, due to U.S. Federal Government regulations. Loaned items should be retrieved by January 11, 2019; donations will be stored and utilized annually. Participation is encouraged, but not compulsory.

OFM requests that the Embassy ensures this information is disseminated to all mission members. Should the Embassy have any questions, it may contact the OFM Customer Service Center at (202) 895-3682 or by electronic mail at [OFMDMVInfo@state.gov](mailto:OFMDMVInfo@state.gov).